



# **Handbook for Parents Carers and Students 2021-2022**

## **Year 9**

---

# Contents

---

Message from the Headteacher	1
Statement of Aims	2
Essential Information	2
Senior Leadership Team	3-5
Pastoral Care Team	6-8
Achievement Support Team	9-14
Attendance and Punctuality	15-17
Caring for our Students	18
Expected Behaviour	19-20
Enrichment Activities	24-25
Redborne School Sports Partnership	26
School Calendar 2021-2022	27
Week A and B (2 Week Timetable)	28
The School Day	29
Important Dates 2021-2022	30
Independent Study	31-35
Uniform Regulations	36-37
What Equipment Do I Need?	38
Prohibited Items and Mobile Phones	39
The Library	40
Student Voice	41
Senior Students	41
Students who have Special Educational Needs (SEND)	42-43
Students who require additional stretch and challenge	44
Pupil Premium	45
Redborne Teaching School Partnership	47
Medical Arrangements	48
School Canteen	49
FAQs	50-51
Useful Contact Numbers	52



## Our School

---

### A message to new students from the Headteacher

Welcome to you all as we plan for the new academic year in September 2021.

Although these are challenging and unusual times, we hope that you are feeling excited about making a fresh start in a new school. We are sure that you will settle in quickly, find your way around, make new friends and take advantage of all that Redborne has to offer.

We hope you will really enjoy your time with us and will commit to being the best you can be by working hard alongside the other students and staff. Hopefully, you will join at least one of our extra curricular clubs: from sport to music, Duke of Edinburgh awards, debating and even recycling, there is something for everyone.

At Redborne, we are committed to becoming one of the best schools in the country. In order to help us achieve this goal we will:

- Have outstanding behaviour based upon positive relationships
- Ensure that all our students enjoy learning from teachers who love teaching
- Ensure that everyone achieves their potential

I look forward to meeting you in September and working with you for the rest of your time at Redborne.

Enjoy the summer and stay safe.

**Olly Button**



# Our Statement of Aims

---

## At Redborne, we aim for:

- **Academic Excellence:** by providing a broad, balanced, stimulating and flexible curriculum that centres on the needs and engagement of the individual student, placing teaching and learning at the heart of our professional development programme, recruiting and retaining high-quality staff and maintaining a sharp focus on monitoring progress;
- **Shared values:** such as tolerance, caring for others, democracy, self-discipline, independence and mutual respect to foster the spiritual, emotional, moral, social and cultural development of students both as individuals and as citizens in society;
- **Outstanding education:** in its broadest sense, through a vibrant programme of curricular, pastoral and extra-curricular activities, to prepare students for a positive and confident approach to the next stage of their education, training or employment and for adult life.

## Essential Information

---

**School Address:** Redborne Upper School and Community College,  
Flitwick Road, Ampthill, Bedfordshire MK45 2NU

**General e-mail address:** [admin@redborne.com](mailto:admin@redborne.com)

To contact a subject teacher please do so via the head of faculty: e-mail addresses on our website

**Website:** [www.redbornecommunitycollege.com](http://www.redbornecommunitycollege.com)

**Telephone Number:** 01525 404462

**Year 9 Direct Line:** 01525 842618

**Governors:** Chairman: Mr B Farbon

**Office Staff:** Main Reception: Ms E Nunn  
Mrs D Watson  
South School Reception: Mrs T Barnard  
Ms E Adams




PA to the Headteacher Mrs E Hobson

**North School office is open**  
Monday to Friday: (North School) 8.00am-4.00pm

**South School office is open:**  
Monday to Thursday: (South School) 8.00am-4.00pm  
Friday: 8.00am-3.30pm

## Senior Leadership Team

---

 <p><b>Deputy Headteacher Mr A Day</b></p>	<p>“Academic Excellence, Shared Values, Outstanding Education”. We are all so lucky to be able to call Redborne our school, our place of work and our home from home. Redborne is a focal point for the community providing varied opportunities for so many young people. Welcome to Redborne and all that it offers.</p>
 <p><b>Deputy Headteacher Mr A French</b></p>	<p>Welcome to Redborne! I am one of the Deputy Headteachers at Redborne and I am responsible for the school's finances and business matters. Redborne is an excellent school to be part of and it can offer you a wealth of exciting opportunities over the next phase of your academic career. I look forward to meeting you at some point during your time here.</p>
 <p><b>Deputy Headteacher Mr C Graves</b></p>	<p>Welcome to Redborne! Redborne is a fantastic place to study and to work. The curriculum here is incredibly varied, with opportunities for every student to find something that they enjoy and can succeed at. When you join us, you will find a body of staff that are friendly, helpful and want to provide you with the best experience they can. I look forward to welcoming you to the school in September.</p>

“ At first, the Redborne campus can seem quite daunting and hard to navigate. But all the teachers and staff are there to help you get where you need to go. Staff at Redborne are really supportive and are willing to help with anything you need, whether big or small. ”

**TJ, Year 9**

## Senior Leadership Team

---

 <p><b>Assistant Headteacher Ms N Brennan</b></p>	<p>Welcome to Redborne! We are a large school with about 1600 students. However, absolutely everyone here is a valued member of our community and that will include you. I like to think of all of the 1600 people in our school as pieces of a massive jigsaw. You might think one person (piece) is insignificant, but if they are ever absent, then the jigsaw is incomplete. Everyone matters at Redborne and we are proud of that.</p>
 <p><b>Assistant Headteacher Mr D McGuigan</b></p>	<p>Redborne is a caring community where students are treated as individuals and where everyone is helped to ensure they fulfil their potential. There are a wide range of opportunities for students to develop academically, socially and morally; whilst the pastoral support offered is outstanding. I am confident that you will do well at Redborne and we are looking forward to you joining this vibrant community.</p>
 <p><b>Assistant Headteacher Mr J Trapp</b></p>	<p>Welcome to Redborne Upper School. My role on SLT is to oversee the pastoral processes of the school, so ultimately, it is my job, working with the whole pastoral team, to keep you safe and happy. I want to see students take advantage of all the wonderful opportunities here at Redborne – as I often say – ‘You get out what you put in!’ The more you put into your life at Redborne, the greater your experience will be.</p>
 <p><b>Assistant Headteacher &amp; Head of Sixth Form Mr G Armstrong</b></p>	<p>Welcome to Redborne. The school has over 1600 pupils, including over 400 in the Sixth Form. I’m sure you’ll settle in quickly, make new friends and begin to navigate yourself around the school site with confidence. I look forward to meeting some of you in September and welcoming many of you into the Sixth Form in the future.</p>






## Associate Senior Leadership Team

---

 <p><b>Associate Assistant Headteacher Miss O Calloway</b></p>	<p>Your start at Redborne denotes a new beginning and a fresh opportunity to establish yourself, as well as grow and flourish during your time here. We have a wonderful team of teachers and excellent resources at Redborne, and you'll have a chance to try lots of new subjects and activities – such as the Duke of Edinburgh award. We look forward to welcoming you to the school, and I hope you enjoy it.</p>
 <p><b>Associate Assistant Headteacher Mr M Jones</b></p>	<p>Wishing you a warm and happy welcome. Starting a new school is a challenge. Many of you will be nervous. That is normal. Remember, with challenge comes opportunity and at Redborne we will provide you with the opportunities to succeed, both at school and in life. It is up to you now to take these opportunities and make the most of your time with us, safe in the knowledge that staff here are ready to help you at every step.</p>
 <p><b>Associate Assistant Headteacher Mrs K Wheeler</b></p>	<p>I hope you are looking forward to starting your time at Redborne – you are beginning one of the most important parts of your education, and we are here to help you make the most of your learning. You'll have lots of opportunities to grow as a person here too – join in with lots of extra-curricular activities as well as giving your best in lessons. Welcome!</p>









## Year 9 Pastoral Team

---







 <p><b>Head of Year Support Mark Cuthbert</b></p>	<p>Welcome to Redborne and welcome to Year 9. I am looking forward to being your Head of Year and getting to know you all. You might have many emotions about starting a new school but this marks the start of an amazing journey and I am delighted to be sharing it with you. There are so many fantastic opportunities for you to experience during your time here, both in and outside the classroom and I urge you to take advantage of as many as you can.</p>
 <p><b>Assistant Head of Year Miss D Osborn</b></p>	<p>Welcome to Redborne. Moving to upper school can be a daunting prospect, especially when it is to a school as big as ours, but don't worry, everyone is here to help you. You'll be here for the next 3-5 years and that time will fly by so make the most of every opportunity that comes your way; don't regret the opportunities you never seized in the next few years.</p>
 <p><b>Acting Assistant Head of Year Mr M Brockway</b></p>	<p>Welcome to the Redborne community! You are about to embark on an exciting new chapter, full of opportunity but potentially a little bit daunting. However, you have no need to worry. The Redborne staff, Year 9 year team and Redborne students are a wonderful team that will be here to welcome and support you whenever you need us. Remember this is a fresh start where you will have the opportunity to make new friends, listen to new ideas and be involved with some fantastic learning experiences both in and outside the classroom. I look forward to meeting you all in September!</p>
 <p><b>Pastoral Support Officer Mrs J Baynham</b></p>	<p>Welcome to Redborne Upper School. We know that moving to a new school can be daunting but the Year 9 team are here to help you throughout this time. Your happiness and wellbeing is important to us. The Pastoral office is always open to offer support and advice. I'm sure together we can make the year an enjoyable and successful one.</p>
 <p><b>Senior Pastoral Support Officer Ms L Tink</b></p>	<p>I am now in my eleventh year of working in a pastoral role at Redborne – initially as a pastoral support officer within a year team, and then taking on the role of senior PSO in 2016. At Redborne we offer excellent opportunities for young people to thrive academically, but we also appreciate the importance of supporting our students' emotional wellbeing. After all, learning can be stressful and life still happens. When a student needs support it is important they know who they can talk to and be able to trust that those people are going to do what is best for them at that time in their lives.</p> <p>Having worked closely with students, families and agencies I believe we have a strong network of support which can be accessed as and when required. This is on top of our large, dedicated pastoral team of which I am proud to be a part of.</p>



## Year 9 Form Tutors

 <p><b>Ms M Amos</b></p>	<p>Hello everyone! I'm very much looking forward to meeting you all in September and being part of your new chapter at Redborne. During your time here, you will experience many fantastic opportunities and create some great memories. See you soon!</p>	 <p><b>Ms A Anderson</b></p>	<p>Welcome to Redborne, and all the new opportunities available. Try new things, stand up for what is right and always do your very best, I will be there to offer support and guidance and celebrate the successes with you. By making sure you are the best 'you' you can be, you will have no regrets when you look back – let's make this a great chapter in your life!</p>
 <p><b>Mrs H Birkett</b></p>	<p>Welcome to Redborne; a school that values the development of each and every individual. Your time here will fly by so make sure you take advantage of every opportunity available to you - don't have any regrets!</p>	 <p><b>Mr M Brockway</b></p>	<p>Welcome to the Redborne community! You are about to embark on a exciting new chapter, full of opportunity but potentially a little bit daunting. However, you have no need to worry. The Redborne staff and students are a wonderful team that will be here to welcome and support you when ever you need us. As your form tutor, I will be here to help you with any concern or questions you might have and I cannot wait to meet you! Our journey together starts soon!</p>
 <p><b>Mr G Capello</b></p>	<p>Hello! Welcome to Redborne - with opportunities for all students to suit a broad range of interests. You will be given an excellent academic experience here, so make the most of the support and guidance available to you. There are lots of extra curricular groups in all the different areas of the school, so there really is something for everyone. Remember, there is a lightness about beginning somewhere new - don't be weighed down by the past, be yourself and make the most of your new beginning at Redborne.</p>	 <p><b>Dr A Casey</b></p>	<p>A great big welcome to Redborne. I am very excited to be your Year 9 tutor and I'm really looking forward to getting to know you. The school will probably seem big when you first get here but you will soon get to know your way around and there will always be people to help you. Starting a new school is an exciting time – it can also feel a bit scary... don't worry though because you will quickly settle in, make new friends and enjoy the many opportunities at this friendly and diverse school. Whatever the challenges, successes and milestones you encounter over the next 3 years, I look forward to sharing them with you and supporting you every step of the way.</p>
 <p><b>Mr P Collins</b></p>	<p>Welcome to Redborne! There will be lots of chances to say "I can't do this", but be the student that says "I can't do this yet". Your experience of these 3 years of education are an opportunity to learn, grow and become someone you can be proud of. I can't wait to meet you all.</p>	 <p><b>Mr D Day</b></p>	<p>Hello :) And welcome to your new form class. Hopefully before too long we'll be making a name for ourselves - for all the right reasons of course! I have been teaching at Redborne for seven years, and have been in your position, joining year 9 as an ex-pupil myself. As much as I will be your support, and your first port of call for advice and guidance, your time at Redborne is exactly that... YOUR time. Establish yourself with really positive routines, and do your best. Fundamentally, be yourself, and take pride in doing so.</p>

## Year 9 Form Tutors

 <p><b>Mrs R Grainger</b></p>	<p>Welcome to Redborne, the next 3 years are an important chapter of your life. You will grow as an individual, make new friends, develop new interests and most importantly you will have a lot of fun. There will be ups and downs but we are all here to help and support you. A key thing to remember on this journey is <i>"The sky has no limits. Neither should you"</i> (Usain Bolt).</p>	 <p><b>Mrs A Hubbard</b></p>	<p>It is my great honour and pleasure to welcome all of you to Redborne Upper School. We all look forward to working with you in the coming years. I can't even begin to describe how important it is for you to take advantage of the facilities and resources offered by our school. To a certain extent you could say learning at this school is learning to succeed and to define a field or an area to pursue at universities, other post secondary institutions or as your future career. As you'll soon discover, the knowledge to acquire is vast. Good luck to all of you and have a fantastic year!</p>
 <p><b>Mrs C Hunt</b></p>	<p>Welcome to Redborne! I look forward to meeting you as you step into the next stage of your academic careers. The next three years will be full of changes, challenges and triumphs. It will be both difficult and rewarding as you grow and develop over your time at Redborne. You will have many opportunities to explore these next few years and I will be there every step of the way to help support you achieve your goals. This is the time to choose the person you want to become and set yourself on the path to a bright and happy future. You can achieve anything you set your mind to with a little hard work, a helping hand and some self-belief.</p>	 <p><b>Miss K Maley</b></p>	<p>Welcome to Redborne! I'm looking forward to meeting you and being your new form tutor. Over the next year you will have a lot of exciting opportunities, make sure you take advantage of these to make the most of your first year here. It might be a little scary or stressful at times but remember, as your form tutor, I'm here to help. See you in September!</p>
 <p><b>Ms J Murdoch</b></p>	<p>Welcome to Redborne: the next 3 years will be an enjoyable, developing and important chapter of your life. You will look back on this with fondness – one day – I promise. There is, and always will be, so many people here to help and support you whenever you need us. I will be your champion, your tutor, your confidant. I am looking forward to taking your GCSE journey with you.... Can you spot all the English devices?</p>	 <p><b>Mr J Price</b></p>	<p>Welcome to Redborne! You are joining a diverse school community with opportunities for all students to suit a broad range of interests. You will be given an excellent academic experience here, so it's up to you to make the most of the teaching that is available to you. There are also extra curricular groups in all the different areas of the school, so there really is something for everyone. Remember, the world would be very boring if everyone was the same, so be yourself!</p>

# Heads of Faculty

---

## ENGLISH



**Mrs C Kellyhorn**

We in the English Faculty at Redborne are lucky enough to teach every student in Y9 to Y11. That means we have a responsibility to prepare you for your future - and we think what we teach you is fundamental to your future. In years 9 to 11, we teach the foundations of reading and writing, whilst challenging you to think critically. In year 9, we want to prepare you for GCSE study whilst encouraging a love of learning and reading. We will read, watch and perform a range of fiction and non-fiction texts including: plays, poems, novels, articles, speeches and letters from a diverse range of writers. You will have the opportunity to explore challenging ideas, as well as debate your views in lessons. This will help you form your own interpretations and impressions of texts and the concepts which arise from them.

## MATHEMATICS



**Mr M Jones**

At Redborne, it is our belief that by working hard, every student can succeed and that making mistakes is a valuable opportunity for learning. We aim to support all our students by breaking down concepts to smaller steps and by using multiple representations of these concepts.

Students are encouraged to think deeply and to share their ideas in lessons to help them develop a lasting understanding of maths

## PERFORMING ARTS

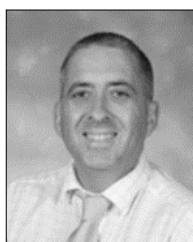


**Mrs H Birkett**

Welcome to Redborne. I have been teaching here since September 2003 - why have I stayed so long? I just love the whole ethos of the school and how together we work as a community to enable all students to achieve their potential within and outside of the curriculum.

I am extremely proud to lead a creative and vibrant faculty which provides students with opportunities to develop their confidence and self-esteem across the 'arts' with the support of committed and dedicated staff.

## HUMANITIES



**Mr V Parry**

Welcome to Redborne. I hope that you will enjoy studying humanities subjects during your time at Redborne. In year 9 you will study history, geography and religious studies which will build on the excellent work you will have done in your middle school.

We aim to promote and enthusiasm and understanding of our subjects and to prepare everyone for the range of humanities subjects we are proud to be able to offer at GCSE and in the sixth form.

## Heads of Faculty

---

### MODERN FOREIGN LANGUAGES



**Miss N Crossley**

Welcome to the Modern Foreign Languages Faculty! Engaging in innovative and creative lessons will allow you to develop your linguistic skills and cultural knowledge of the languages you study. Language learning goes beyond the classroom and I am extremely proud that with the support of our dedicated team of teachers, you will be able to reap the benefits of the immersion visits to France, Germany and Spain that we offer

### SCIENCE



**Ms V Hale**

Science offers pupils the chance to take part in an engaging, practical and stimulating curriculum that is designed to broaden the interests, enjoyment and curiosity of pupils in this subject area. I am proud to be part of a team that offers pupils a wealth of experience across a wide range of courses delivered by an excellent team of committed and enthusiastic teaching and support staff.

### TECHNOLOGY



**Mr C Forbes**

Welcome to Redborne. I joined Redborne in 2008 and I particularly enjoy that every subject within the school is valued and appreciated and that we offer a broad curriculum to students. This range of subjects is also reflected in the courses that we offer within the Technology faculty and which allows students to fully express themselves and make excellent progress. It is a great place to work and I hope you will find it a great place to study.

*“Don’t be afraid to ask questions, whether that be in class or finding your lesson around the school.”*

***Daniel, Year 10***

# Subject Leaders

## AGRICULTURE/ ENVIRONMENTAL STUDIES



**Mr A Hodds**

Welcome to Redborne School Farm. I know that I am biased but the farm offers a very unique and enjoyable experience for everyone. Over the course of two years the students will hopefully get an appreciation of the care and attention that is required to raise animals from farm to fork. The students become very much part of the team responsible for all the practical experiences that are required to keep happy and healthy animals.

## ART & DESIGN



**Mrs K Poxson**

In the art department, we have created an environment where our students have the freedom to express themselves. Studying art nurtures a range of skills within young people; from problem solving to creativity, independence to teamwork. Many of our students have gone onto careers including architecture, game design, art history, photography and illustration.

## BIOLOGY



**Dr K Juty**

Welcome to biology at Redborne. Here you will begin to study more complex biology topics, building on your middle school foundation. The biology teachers are highly qualified and have a range of specialisms, and have contributed to making the lessons as relevant and interesting as possible. Practical work is performed as much as possible. We hope you will enjoy your studies!

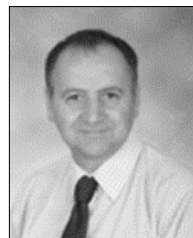
## BUSINESS STUDIES



**Mrs S Jones**

The Business department staff at Redborne are delighted to be able to share our passion for the subject with all students who chose to study it. We always endeavour to make lessons engaging by challenging students with questions, using real life case studies and explaining complex ideas with interesting examples.

## CHEMISTRY



**Mr P Ciampa**

Studying chemistry can be a lot of fun with interesting smells and exciting flashes and bangs. It is famously also known as being quite cerebrally challenging but once conquered it is extremely rewarding. The Chemistry department at Redborne is aiming to inspire you in the study of chemistry, as well as developing a love for practical science. Be prepared to put your whole self into lessons because that is where the fun starts, one of the best-known chemists in history Michael Faraday said Chemistry is necessarily an experimental science: its conclusions are drawn from data, and its principles supported by evidence from facts.

## CHILD DEVELOPMENT



**Mrs L Hartley**

Successful courses are offered in Child Development and Health and Social Care. Our students achieve outstanding results. Many of our students progress to university to study midwifery, nursing, paediatric nursing, social work or primary teaching.

## DANCE



**Mrs E Gentle**

Dance is a powerful and expressive subject which encourages all who participate in it to develop their creative, physical, emotional and intellectual capacity. I am extremely honoured to teach and offer this subject at GCSE and A level for Redborne students. I am always proud of the efforts, hard work and achievements of my performing students. In year 9 you will experience Dance as part of your PE curriculum and study one of the professional dance works that is part of the GCSE course should you chose to pursue this subject further at GCSE level.



# Subject Leaders

## DRAMA



**Mrs T Francis**

Many of you will have set targets about being more ambitious with your confidence, and here is your opportunity! In drama we will encourage you to avoid being risk averse. You will learn about the focus and rehearsal time that is necessary to produce a performance piece, you will learn about the importance of precision and expression when engaging an audience, and you will learn interesting information about the performance industry. We expect high levels of discipline, tolerance and (controlled) playfulness, and we hope that, in return, your confidence blossoms.

## FRENCH



**Mrs P Shaw**

Bienvenu(e) à Redborne. In your French lessons you will be encouraged to extend your knowledge of cultural aspects of the Francophone world whilst widening your vocabulary and practising the skills required to communicate effectively. If you decide to continue French to GCSE you will have the opportunity to visit Rouen and experience life in a French family.

## ENGLISH



**Ms K Startin**

In year 9 English, students will study: a novel ('Coram Boy' by Jamila Gavin), a unit titled 'Rage Against the Machine', a Shakespeare play, a collection of poetry, and a unit titled 'Fables, Myths and Legends'. Classes will explore aspects like plot, characterisation, imagery, motif, narrative voice, structure and language. In addition, they will hone their writing and their analysis by studying a range of text types for different audiences and purposes.

## GERMAN



**Mrs H Esler**

Welcome to German at Redborne. Here at Redborne we are a firm believer that speaking German will continue to play a key role going forward with regard to our relationship with Europe. We are here to help you understand the culture as well as the language and allow us to broaden your horizons. Our department is small but filled with excellent teachers who will guide you throughout your German journey!

## FOOD & CATERING



**Mrs A Gristwood**

Food is our passion. We love to cook, eat out and travel to explore new taste sensations. If we can encourage our students to enjoy cooking healthy nutritious meals for themselves and their families along with the occasional treat, we will have succeeded in our roles here at Redborne.

Year 9 is all about engaging students, developing practical skills, understanding nutrition and health and cooking amazing dishes that everyone can enjoy. Anyone can learn to cook with our support.

## GEOGRAPHY



**Mrs K Wheeler**

I'm looking forward to welcoming you to the geography department at Redborne, where we work as a team to inspire your interest in the world around you. Geography is a popular and successful subject at Redborne; in lessons we will cover a range of different topics and you will love it as much as we do!

# Subject Leaders

## GRAPHICS



**Miss R Swinney**

The outcome of printed and digital graphic design surrounds us everywhere in our day-to-day life, from branding to advertising and beyond. The graphics courses are a brilliant opportunity for students to explore lots of ideas and generate creative and powerful brand identities for their target audience. I am proud of the work our students produce, looking to make a positive impact on the world around them.

## MATHS



**Mr M Jones**

We understand that maths is a challenging subject for some. However, we know that with our help and your effort, everyone can make progress. Consequently, we offer after school support for classwork and homework each week. In addition, we provide access to online support through a variety of digital platforms: Mathswatch, ActiveLearn, MyMaths and the Redborne maths website.

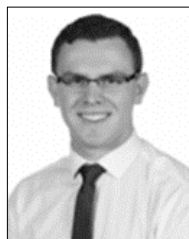
## HISTORY



**Mrs A Carlton**

We are excited to welcome you to the History department at Redborne. We study twentieth century history in year 9 and there are lots of exciting topics to look forward to, from the outbreak of the First World War to the Beatles. History is a popular subject and we are a committed group of teachers wanting the best for our pupils.

## MUSIC



**Mr J Price**

The music department is an inclusive area where all students are welcomed and encouraged, regardless of their musical background or interests. We have a busy timetable of extra-curricular groups and instrumental lessons, so music goes well-beyond timetabled lessons. We put on regular concerts (including a Battle of the Bands), musicals, trips and external concerts.

## ICT & COMPUTER SCIENCE



**Ms M Lewis**

We are very fortunate to cover three different subjects in year 9. All of these subjects are very relevant to today's world and I am proud of the experiences our students receive. These are mainly practical lessons covering a wide spectrum of IT, Computing and Creative iMedia. Preparing students for progression to GCSE.

## PHYSICAL EDUCATION



**Mrs R Grainger**

Welcome to PE at Redborne. As a department we strongly believe in promoting enjoyment and participation in our subject. During lessons we will use sport and physical activities to develop and foster valuable life skills and build on our PE core values of 'RESPONSIBLE ME', 'RESILIENT ME' and 'EMPLOYABLE ME'.

This journey will start in lessons, but continue through our inclusive extra-curricular programme which will then hopefully lead onto representation at club level and beyond. We hope to encourage a healthy and active habit for life.

## LATIN/CLASSICS



**Ms H Manley**

Redborne is one of the few state schools to offer GCSE Latin as part of the curriculum. It's the closest you can get to time travel, to read texts written by people present at the time – Pliny's description of the eruption of Pompeii, for example – and introduces you to aspects of Roman Civilisation as well as the Latin Language. Oh, and there's the group trip to Italy we organise every other year...

## Subject Leaders

---

### PHYSICS



**Ms O Calloway**

Studying physics is known to be tricky, but rewarding. The Physics department at Redborne is very strong and I hope that we can inspire you in the realms of physics, as well as you enjoying it. Be prepared to put yourself forward in lessons – Albert Einstein once said “Anyone who has never made a mistake never tried anything new”.

### SPANISH



**Miss H Bennett**

Hello and welcome to the Spanish department here at Redborne. Communication skills are a key part of learning a new language but knowing about the culture of the language being studied is also just as important. We aim to make Spanish lessons both engaging and fun and our teachers are enthusiastic and innovative. You will also be able to take part in the popular Spanish visit to Málaga and I hope to see many of you taking up this amazing opportunity.

### PRODUCT DESIGN



**Mr K Brooks**

Our Design and Technology curriculum is aimed to challenge you to produce products that are relevant and functional, and picks up on the skills you have learned at middle school. The teachers in the department are enthusiastic and motivated to see you develop ideas through sketches and model making. Design and Technology combines a range of different material areas which we explore with inspiration from design movements from 20th century. We look forward to working with you in our workshops and studios to create greatness.

### FASHION & TEXTILES



**Mrs K Lang**

In fashion we are constantly updating our projects to keep them current, relevant and on trend. The classrooms are always busy at lunchtimes and after school, with students of all years developing a wide range of fantastic products, which creates a really inspiring environment to work in. Redborne offers amazing facilities for textiles and fashion students, which really enhances the quality of the work that is produced.

### RELIGIOUS STUDIES



**Ms S Coulson**

In Religious Studies, students are presented with provoking and challenging questions about life as well as issues of right and wrong. To explore and answer these questions students will learn about different local, national and global contexts. In Year 9 students will develop their skills for dialogue and equip themselves with the knowledge to evaluate the diverse religions and beliefs in our society. We hope you enjoy the opportunities to debate a number of matters so that you can participate positively in society.

### FILM STUDIES



**Ms S King**

Film Studies is an exciting and stimulating subject offered at Redborne at GCSE and beyond. It will give you an opportunity to explore how a range of films represent the worlds around us, including films from different decades, genres and countries.



# Attendance and Punctuality

---

We recognise that attending school regularly and on time has a positive impact on learning and progress and, therefore, offers the best life chances for our students. Excellent attendance and punctuality are the foundation for our students' academic success and preparedness for the world of work. Developing good attendance and punctuality are key life skills and will help your son or daughter to develop a positive attitude towards school together with employable qualities.

Lack of punctuality affects learning and behaviour, not only of the student who is late, but it can also have an impact on all other learners as the teacher may need to recap on missed learning.

**It is expected that, wherever possible, students attend every school day.**

Missing one day means 5 hours of work missed that needs to be caught up.

Each year there are 190 school days which leaves 175 days for holidays, birthday treats and non-urgent medical and dental appointments.

- Our school target for attendance is 95%, so our target to students is to see if they can beat this.
- If their attendance drops below 95%, we will work with students, parents and our attendance officer (if required) to support your son/daughter to achieving a higher attendance wherever possible.

If a student misses one school day, they miss 5 hours of work and it is expected that they will catch up on missed work. Please encourage your son or daughter to do the following:

- borrow a friend's book and copy up missed work
- e-mail their teacher and ask about missed work
- complete any homework that was set whilst they were absent

If students are absent from school, they are expected to catch up on missed work both in and out of lessons without being asked.

# Attendance and Punctuality

---

## Punctuality

Students should aim to arrive in school by 8.30am. The warning bell rings at 8.35am and tutor time begins at 8.40am promptly. If students are travelling by car to school, drop off is available at south school bus bay. North school will not be accessible after 8.30am for student drop off. If students arrive after the bell at 8.40am, form tutors will mark them late. Students can easily avoid this by having a smooth morning routine and paying attention to timings. Students are to talk to their form tutor if they need support with this. Any late marks accrued either from tutor time or individual lessons will result in a detention the following day calculated as follows:

$$\text{Total number of minutes late} \times \text{Number of instances}$$

So as an example, a student who is late twice for a total of 4 minutes will serve an 8 minute detention. If under ten minutes, these can either be served at lunchtime with Year team staff or after school at BASE. Any lateness that calculates to more than an hour in detention from one day, will result in a day in BASE.

Whilst this system may appear quite punitive it is already showing positive results in reducing lateness to lessons and has resulted in orderly and punctual starts to all lessons.

## Absence

### If your son or daughter is absent from school

Please contact the school by phone on 01525 404462 or e-mail Mrs Baynham the year 9 Pastoral Support Officer at [joanne.baynham@redborne.com](mailto:joanne.baynham@redborne.com) on the first morning of absence, indicating the reason for the absence.

### Leaving premises during the day

Students should not leave the premises at any time during the school day without a written request from parents or carers which should be given to the form tutor. A medical appointment card is acceptable. Students should sign out at reception if they have permission to leave.

Unauthorised absence could result in referral to the Attendance Officer.

# Redborne Attendance Procedure

---

The pastoral team meet on a fortnightly basis to discuss individual student attendance. Every student has a unique set of circumstances and we will always show compassion where a young person faces health problems. The Attendance Officer will be made aware of ongoing concerns.

We use several strategies to help students maximise their attendance at school. Common interventions are given below, to give you an idea of what to expect should your son or daughter's attendance become a concern.

## **Attendance interventions:**

- form tutor speaks with student to establish any additional support needs which could help improve attendance
- Pastoral Support Officer (PSO) speaks with student and/or parents
- letter 1 – gentle reminder that your child's attendance is becoming a concern
- informal meeting between student, PSO and Attendance Officer to discuss any difficulties the student may be facing and which are impacting on attendance
- praise postcard for students who achieve sustained improvement in attendance following a deterioration
- letter 2 – requesting medical evidence for future absences
- formal meeting between PSO, Attendance Officer, parent and student. In this meeting, targets will be set for students to aim to reach
- formal referral to Attendance Officer
- home visit by Attendance Officer/school staff
- fixed penalty notice

*“Don't get distracted, keep your focus and you will do well. It is your future, so make the most of it.”*

***Student, Year 10***

# Caring for our Students

---

## Safeguarding

The school recognises its responsibility to be vigilant in identifying cases of suspected child abuse. Where cases of abuse are suspected the school will follow the Bedfordshire Local Safeguarding Children Board procedures and refer cases to the appropriate agency. The designated teacher for safeguarding is Ms Luan Tink, Safeguarding Lead.

*A copy of the school's Safeguarding Policy is available on the school website or from the Headteacher.*

## Counselling: Personal guidance and support

Each year group has a dedicated Pastoral Support Officer (PSO) to offer students emotional support as appropriate. In addition, the school can provide individual support for those students who may be experiencing personal difficulties, e.g. bereavement. Referrals can also be made through the Early Help Assessment system to a range of services. Students can contact their form tutor or their Pastoral Support Officer in the first instance to discuss this.

## Sex and relationships education

The governors believe that appropriate, responsible and sensitive sex and relationships education is an important element in the work of the school in preparing students for adult life.

### **The purpose of the school's Sex and Relationships Programme is:**

- to provide factual information on sexual matters
- to give understanding of sexual attitudes and behaviour in present day society
- to encourage students to make informed, reasoned and responsible decisions about their own attitudes to sexual matters, both whilst they are at school and as they approach adulthood

Sex and Relationships Education is provided in Years 10 and 11 in an objective and balanced manner. Students are encouraged to consider the importance of self-restraint, dignity and respect for themselves and others.

Parents have the right to withdraw their child from part of, or the entire, Sex and Relationships Education Programme outside the National Curriculum. If you wish to withdraw your child from the programme please write to the Headteacher, Mr Button, indicating the nature of your request. The school's Sex and Relationships Education Policy is regularly reviewed to be relevant to the students at Redborne.

# Expected Behaviour

---

## Expected behaviour IN school

We have high expectations of students at all times and expect parents/carers to support our ethos and standards.

**Students should follow our shared values policy and those who do not will receive clear sanctions. In summary, students should:**

- arrive at each lesson ready to learn and work hard
- show good manners and respect to all adults and fellow students at school
- co-operate with all; work hard in lessons and do not disrupt the learning of others
- arrive on time for each lesson and tutor period
- be fully equipped for each day and wear the agreed school uniform correctly
- treat all school buildings and property with care and respect, as would be done at home
- abide by safety rules

## Expected behaviour OUT of school

When a student is wearing the Redborne uniform, they are representing our school. We have close and strong links with our community and wish to uphold these.

If behaviour out of school is deemed to be inappropriate, sanctions will apply in exactly the same way as they would whilst the student is in school. We expect parents/carers to fully support us in enforcing these sanctions.

## Getting to and from school

The school is situated near a busy roundabout. It is essential that all students crossing the roundabout do so by using the footbridge. Students from Ampthill, who need to cross the main road, should cross at the pelican crossing.

All school buses arrive and depart from the South School bus bay (at the front of South School). At the end of the day, students should wait for their bus at this bay in an orderly fashion and comply with instructions from staff on duty.

If taking a school bus, or any form of public transport, it is expected that behaviour will be safe and considerate at all times. Any incidents of bad behaviour or upsetting other passengers may result in a ban from the bus as well as sanctions applied in school. Bus companies always report bad behaviour back to us and have CCTV on their vehicles.

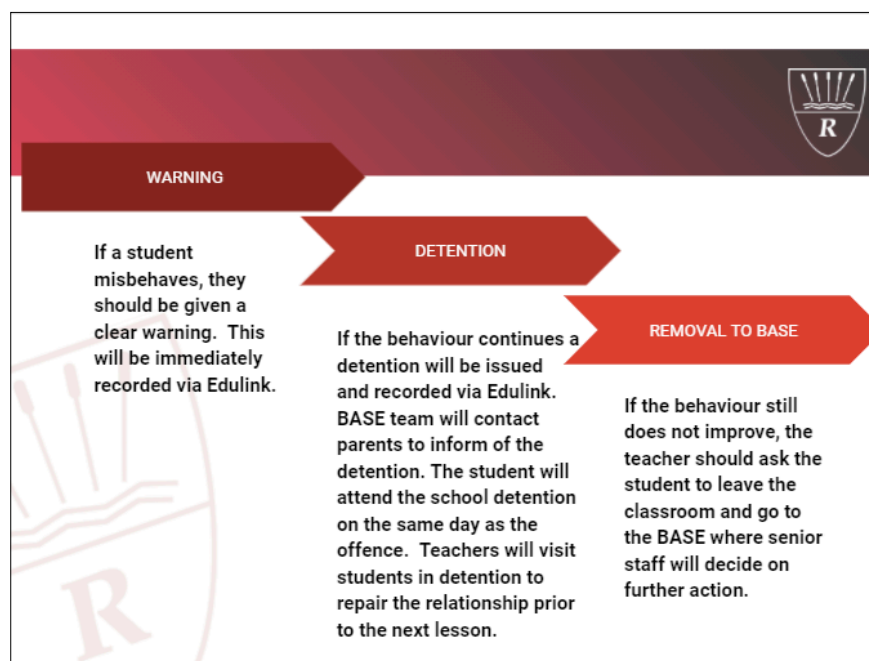
# Expected Behaviour

---

## School detentions

These are set for varying reasons in line with the school behaviour policy accessible on the school website. Notification of an afterschool detention is typically via phonecall to the parent from the BASE team and will be served on the day of the incident wherever possible at our BASE unit.

All detentions are set following our behaviour policy which outlines a three step behaviour system.



Our system is based on the principle of '**Reason, Respond and Resolve**'. We work with students to recognise how a situation developed and why action was taken, ask them to respond and take responsibility for that, and then aim to resolve any residual issues with staff to enable them to return to class and continue learning as soon as possible.

We thank parents and carers in advance for their support in helping us embed our expectations with students.



## Shared Values – The Redborne Way

---

What makes a **TERRIFIC** student?

### **T**olerance

Embrace the fact that people have different lifestyles, cultures and beliefs.

### **E**mpathy

Understand how your words and actions affect the feelings of others.

### **R**espect

Be civil towards your teachers and fellow students during and between lessons.

### **R**esilience

Learn from your mistakes and persevere when things get tough.

### **I**ndependence

Plan for where you want to be and how you will reach your targets.

### **F**ocus

Take responsibility for your own work, behaviour and achievement.

### **I**nitiative

Ask questions and take new opportunities to grow and learn.

### **C**o-operation

Appreciate the value of working with, and learning from, others.

## The Redborne Award as summarised by a current Year 9 student

---

The Redborne Award is our way of encouraging those students to engage fully with school life and to give those that do work hard the recognition they deserve.

**The BRONZE AWARD is made up of four strands:**

- achievement points
- punctuality and attendance
- community work
- school contribution

The **achievement points** strand is there to give previously employed achievement and behaviour points more of a meaning, to make them more desirable for students to obtain. Students are required to gain a net score of 180 achievement points to pass this strand.

The **punctuality and attendance** strand is there too and as the name may suggest, gives students a bit more inspiration when it comes to arriving on time, or at all. There is a maximum number of times students can be late or absent before the Bronze Award becomes unobtainable and this possibility acts as an incentive.

The **community** strand asks students to make a contribution to their local community. This will not only build Redborne's reputation, but also helps students to become better, more rounded citizens.

The **school contribution** strand involves pupils being a little more involved when it comes to the life of the school. For example: helping out at parents evening, joining a club or helping out on the farm.

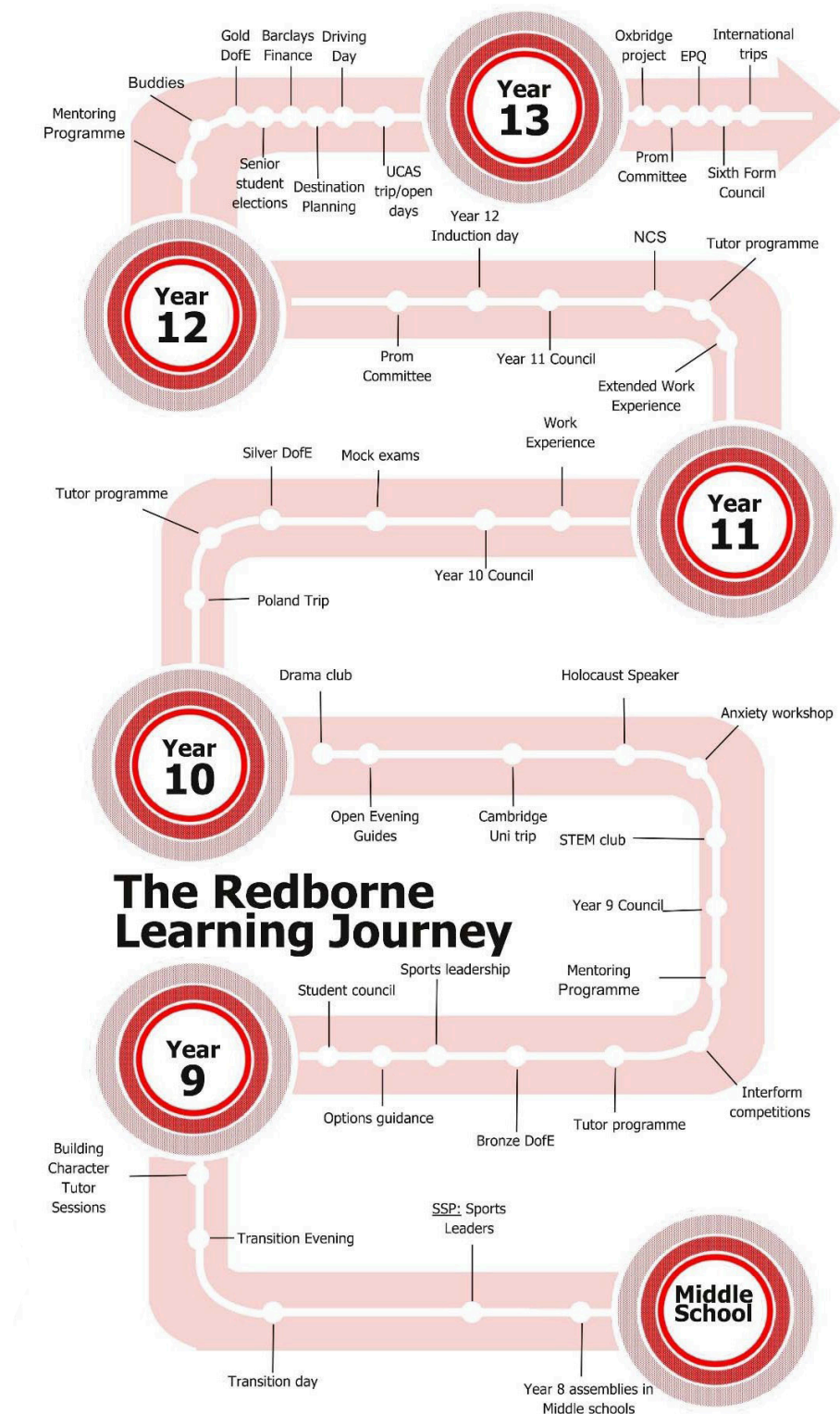
The award has had a positive start with the current Year 9 attacking their Bronze with vigour. Those who are successful will obviously get the chance to push on for Silver and Gold! Tracking of the award is easy for students with the submission and progress page available online and even on smartphones. If you have any questions, you can get more information from the website.

**Good luck!**



# The Redborne Learning Journey

## Whole School Opportunities



# Enrichment Activities

---

We offer lots of different clubs and activities here at Redborne. However, they will not benefit you at all unless you try them!

You may be a bit shy, or even not interested. You may feel you lack the skills or knowledge to join a club. However, to develop as a person, sometimes you need to make yourself try something new. Remember, it helps to have friends for all occasions. Some friends you may socialise with out of school; some you spend time with in lessons and at break times; others you see in a club. They all enhance your life in some way.

Attendance at a club also ticks off part of your Redborne award and can be added to a reference or a UCAS personal statement.

**Ms N Brennan**  
**Assistant Headteacher**



“The only things you will ever regret in life are the things you didn't do.”

**Michael Curtiz**  
film director



# The Duke of Edinburgh's Award Scheme

---

The Duke of Edinburgh's Award Scheme has been running successfully for many decades across the UK and the world.

At Redborne, D of E has been a highly popular and rewarding extra-curricular activity for many years. There are 3 levels to the award, Bronze, Silver and Gold, each bringing a higher level of time and commitment required in order to succeed. Each level has 4 sections – volunteering, skill, physical and the expedition. The Gold level also has a fifth section – the residential.

Level	Year	Staff
Bronze	9	Mr Maddox
Silver	10	Mr Stevens
Gold	12	Mr Scutt

Under the current situation with Covid, the D of E Award is not running in the same way that it has previously. We will adapt the scheme according to the latest relevant advice – for example, the expedition section doesn't include staying overnight in accommodation/tents together as a group.



# Redborne School Sport Partnership

---



The Redborne School Sport Partnership is a collaboration of 57 Lower, Middle and Upper Schools across Central Bedfordshire. The focus of our work is to increase the quality and quantity of PE and school sport through the delivery of the National School Games programme. During the academic year we deliver a vast and varied range of sporting events to thousands of young people, deliver

leadership training to many pupils and provide support to teachers and staff to improve the physical activity, health and wellbeing of the children within the District.

Schools invest in the programme on an annual basis and we work closely with community clubs, national governing bodies of sport, charities and other national sporting organisations. Based at Redborne, the SSP are extremely proud of the Leadership Academy and the opportunities it provides for students to discover their leadership potential. Specifically for Year 9 students, we select approximately 30 students per year who help us in the delivery of events, hosted either at Redborne, another partnership school or within the community. The students gain many lifelong attributes from being part of the Leadership Academy, such as leadership, effective communication, responsibility and self confidence.

All students will be appropriately trained ahead of any event they are supporting and we encourage all Sports Leaders to take part in community volunteering. Through their journey, we reward them at specific milestones in recognition of their hard work and commitment.

For more information please log on to [redbornessp.com](http://redbornessp.com) or [@RedborneSSP](https://twitter.com/RedborneSSP)



**Andy Cavill**

**Partnership Manager/  
School Games Organiser  
School Games Activator  
Mobile: 07974 438802**



**Alexa Goymer**


**Partnership Manager/  
School Games Organiser  
School Games Activator  
Mobile: 07974 438802**


# School Calendar 2021/2022


September 2021							October 2021							November 2021							December 2021						
Mon		6	13	20	27		Mon		4	11	18	25		Mon	1	8	15	22	29		Mon		6	13	20	27	
Tue		7	14	21	28		Tue		5	12	19	26		Tue	2	9	16	23	30		Tue		7	14	21	28	
Wed	1	8	15	22	29		Wed		6	13	20	27		Wed	3	10	17	24			Wed	1	8	15	22	29	
Thu	2	9	16	23	30		Thu		7	14	21	28		Thu	4	11	18	25			Thu	2	9	16	23	30	
Fri	3	10	17	24			Fri	1	8	15	22	29		Fri	5	12	19	26			Fri	3	10	17	24	31	
Sat	4	11	18	25			Sat	2	9	16	23	30		Sat	6	13	20	27			Sat	4	11	18	25		
Sun	5	12	19	26			Sun	3	10	17	24	31		Sun	7	14	21	28			Sun	5	12	19	26		


January 2022							February 2022							March 2022							April 2022						
Mon		3	10	17	24	31	Mon		7	14	21	28		Mon		7	14	21	28		Mon		4	11	18	25	
Tue		4	11	18	25		Tue	1	8	15	22			Tue	1	8	15	22	29		Tue		5	12	19	26	
Wed		5	12	19	26		Wed	2	9	16	23			Wed	2	9	16	23	30		Wed		6	13	20	27	
Thu		6	13	20	27		Thu	3	10	17	24			Thu	3	10	17	24	31		Thu		7	14	21	28	
Fri		7	14	21	28		Fri	4	11	18	25			Fri	4	11	18	25			Fri	1	8	15	22	29	
Sat	1	8	15	22	29		Sat	5	12	19	26			Sat	5	12	19	26			Sat	2	9	16	23	30	
Sun	2	9	16	23	30		Sun	6	13	20	27			Sun	6	13	20	27			Sun	3	10	17	24		

May 2022							June 2022							July 2022							August 2022						
Mon		2	9	16	23	30	Mon		6	13	20	27		Mon		4	11	18	25		Mon	1	8	15	22	29	
Tue		3	10	17	24	31	Tue		7	14	21	28		Tue		5	12	19	26		Tue	2	9	16	23	30	
Wed		4	11	18	25		Wed	1	8	15	22	29		Wed		6	13	20	27		Wed	3	10	17	24	31	
Thu		5	12	19	26		Thu	2	9	16	23	30		Thu		7	14	21	28		Thu	4	11	18	25		
Fri		6	13	20	27		Fri	3	10	17	24			Fri	1	8	15	22	29		Fri	5	12	19	26		
Sat		7	14	21	28		Sat	4	11	18	25			Sat	2	9	16	23	30		Sat	6	13	20	27		
Sun	1	8	15	22	29		Sun	5	12	19	26			Sun	3	10	17	24			Sun	7	14	21	28		


School Holiday


Bank Holidays and Weekends


Pupil Day


Training Day



## Week A and B

**We work on a 2 week timetable: Week A and B – lessons are different in each week.**

Students need to know which week is A or B, to ensure they prepare and arrive for the correct lessons.

### AUTUMN TERM 2021

Friday, 3 September			A
Monday, 6 September	–	Friday, 10 September	B
Monday, 13 September	–	Friday, 17 September	A
Monday, 20 September	–	Friday, 24 September	B
Monday, 27 September	–	Friday, 1 October	A
Monday, 4 October	–	Friday, 8 October	B
Monday, 11 October	–	Friday, 15 October	A
Monday, 18 October	–	Friday, 22 October	B

#### Half Term

Tuesday, 2 November	–	Friday, 5 November	A
Monday, 8 November	–	Friday, 12 November	B
Monday, 15 November	–	Friday, 19 November	A
Monday, 22 November	–	Thursday, 25 November	B

#### Mini Half Term

Tuesday, 30 November	–	Friday, 3 December	A
Monday, 6 December	–	Friday, 10 December	B
Monday, 13 December	–	Friday, 17 December	A

### SPRING TERM 2022

Tuesday, 4 January	–	Friday, 7 January	B
Monday, 10 January	–	Friday, 14 January	A
Monday, 17 January	–	Friday, 21 January	B
Monday, 24 January	–	Friday, 28 January	A
Monday, 31 January	–	Friday, 4 February	B
Monday, 7 February	–	Friday, 11 February	A

#### Half Term

Monday, 21 February	–	Friday, 25 February	B
Monday, 28 February	–	Friday, 4 March	A
Monday, 7 March	–	Friday, 11 March	B
Monday, 14 March	–	Friday, 18 March	A
Monday, 21 March	–	Friday, 25 March	B
Monday, 28 March	–	Friday, 1 April	A

### SUMMER TERM 2022

Tuesday, 19 April	–	Friday, 22 April	B
Monday, 25 April	–	Friday, 29 April	A
Tuesday, 3 May	–	Friday, 6 May	B
Monday, 9 May	–	Friday, 13 May	A
Monday, 16 May	–	Friday, 20 May	B
Monday, 23 May	–	Friday, 27 May	A

#### Half Term

Monday, 6 June	–	Friday, 10 June	B
Monday, 13 June	–	Friday, 17 June	A
Monday, 20 June	–	Friday, 24 June	B
Monday, 27 June	–	Friday, 1 July	A
Monday, 4 July	–	Friday, 8 July	B
Monday, 11 July	–	Friday, 15 July	A
Monday, 18 July	–	Friday, 22 July	B

# The School Day

---

**Registration starts at 8.40am      Lessons finish at 3.10pm**

<b>You must be on site by 8.35am</b>
--------------------------------------

Start	End	
8.35		Warning Bell – you should be outside your form class at this time
<b>8.40</b>	<b>9.00</b>	<b>Registration</b>
9.00	9.05	Movement time
<b>9.05</b>	<b>10.05</b>	<b>Lesson 1</b>
10.05	10.10	Movement time
<b>10.10</b>	<b>11.10</b>	<b>Lesson 2</b>
11.10	11.30	Early Break
11.30	11.35	Movement time
<b>11.35</b>	<b>12.35</b>	<b>Lesson 3</b>
12.35	12.40	Movement time
<b>12.40</b>	<b>1.40</b>	<b>Lesson 4</b>
1.40	2.05	Late Break
2.05	2.10	Movement time
<b>2.10</b>	<b>3.10</b>	<b>Lesson 5</b>

## NOTE

The school day changes during examination periods to a 3/2 split with 3 lessons in the morning and 2 lessons in the afternoon. The lunch period changes to 12.35 – 1.05pm during this time, with a warning bell at 1.00pm.



# Important Dates 2021-2022

## AUTUMN TERM

Friday 3 September	First day of first half Autumn Term
Friday 10 September	Photographs for students new to the school
Friday 24 September	Year 9 Course Descriptions Booklet issued
Sunday 17 October	Boot Fair
<b>W/C 25 OCTOBER</b>	<b>HALF TERM BREAK</b>
w/c 1 November	Report issued this week
Tuesday 2 November	First day of second half of Autumn Term
Sunday 21 November	Boot Fair
Friday 26 November – Monday 29 November (inc)	Mid term break
Friday 17 December	School finishes end of Period 4

## SPRING TERM

Tuesday 4 January	First day of first half of Spring Term
Friday 7 January	Curriculum Booklets issued
w/c 31 January	Report issued this week
Thursday 3 February	4.30-7.30pm Year 9 Options Evening
Sunday 6 February	Boot Fair
<b>W/C 14 FEBRUARY</b>	<b>HALF TERM BREAK</b>
Monday 20 February	First day of second half of Spring Term
Sunday 21 March	Boot Fair
Friday 1 April	Last day of Spring Term

## SUMMER TERM

Tuesday 19 April	First day of first half of Summer Term
Monday 2 May	May Day Bank Holiday
w/c 2 May	Year 9 Charity Week
<b>W/C 30 MAY</b>	<b>HALF TERM BREAK</b>
Monday 6 June	New Year 9 into Year 10 timetable starts
w/c 11 July	Report issued this week
Tuesday 19 July	Redborne Festival
Wednesday 20 July	Redborne Festival (reserve)
Friday 22 July	Last day of second half of Summer Term. Year groups dismissed after assembly



# Independent Study

---

**Our independent study policy can be found on our school website. It explains how and when we set work for students out of lessons.**

## Expectations of all students

We expect all students to complete set work, but also to get into the routine of reviewing each lesson (see below). This forms the basis of upper school 'homework'.

**It is important both parents and students understand that there is always school work to be done. This is either independent study (see below), or set work from a teacher.**

## After each lesson:

- Students should go back over work taught and check their notes are complete.
- Use a revision guide to look up topics that were not fully understood, or use BBC Bitesize or another site recommended by a subject teacher.
- **On a regular basis (at least once per month), make revision cards or mind maps of content covered and keep this in folders dedicated to each subject.**
- These folders can be kept at home or school. When it is time to prepare for exams, a set of revision cards will already have been made and these can be used to help with revision.

This forms the basis of all independent study for our students and is a very effective way to learn. If additional reading or written work has been set, this should be completed by the deadline set. (*Homework set can be checked using the Edulink app*).

Independent study helps students to make faster progress and also develops skills needed for the workplace:

- Motivation
- Independence
- Initiative
- Time management
- Organisation and multi-tasking
- Strong reading and writing skills



## Independent Study – How can I support as a parent / carer?

---

### At school

- Ensure attendance at school and punctuality are 100% or as near as possible.
- Check your child has the correct equipment every day.
- Supply a bottle of water to drink. (Energy drinks are banned in school).
- Supply a snack and ensure food is eaten at break times.
- Check the homework set by logging onto Edulink, and provide encouragement to complete work in good time.

### At home

- This is perhaps the most underrated regardless of age: help your child to organise their class notes and keep their books and resources safe.
- Encourage **reading of fact and fiction** as much as you can.

**However, pupils who read fiction almost every day scored the equivalent of around 10 months' additional schooling, according to a peer reviewed study at UCL (2019)**

- Where possible, provide a quiet area to work, and discourage any use of social media whilst school work is being done.
- Students need to be able to concentrate without distraction and to self-regulate their mobile phone use. Encourage use of apps that 'turn off' social media and games for a set period of time.
- If space to work is tight at home, encourage your child to attend the after school study club in the library.
- Encourage your child to look through class notes for a subject and highlight key facts. These key facts can be put onto revision cards as questions (put the answers on the back). Buy from Tesco, WH Smith, the school shop or make them yourself by cutting up A4 card.
- Test your child on their revision cards; ask to hear 2 or 3 key facts learned each week and talk about them.

## Homework Tasks – How can I support as a parent / carer?

---

### Know what homework is set

- Homework is given in most subjects, in addition to our expectations of students reviewing their learning. This will be published on Edulink.
- The link for Edulink is on our homepage. Students and parents/carers will be issued with their unique login in the first half term. This allows you to see the homework set for your own child, including when it is due in.
- If you lose your username and password, please contact your child's tutor or the helpdesk on [helpdesk@redborne.com](mailto:helpdesk@redborne.com)
- Please help your child to manage their time, complete their set homework by the agreed deadline and complete independent study to the best of their ability.

### What happens if my child does not understand a homework or has lost the task sheet?

- They should see their class teacher as soon as possible, but at least 2 days BEFORE the work is due in, either in their lesson, at lunchtime or after school.
- Your child can also e-mail the teacher with their query. The form tutor will always be able to offer help and advice too.
- Students should not just turn up to the lesson saying they could not do the homework.

*“Say yes to every opportunity  
and make the most of your  
time at Redborne.”*

*Charlotte, Year 10*



# Independent Study in the core subjects

---

## English Study Skills

- In year 9, students should focus on developing their reading skills; including a range of texts from fiction to non-fiction. A good place to start for fiction would be with the school library. Students should also read non-fiction (particularly newspapers such as The Times, Independent, Telegraph or Guardian).
- When they find words where the meaning is unknown, encourage them to look it up and add it to a wordlist (maybe stick this on the fridge/wall). Test them on this list; little and often is best.
- Ask your child to talk to you about what they are reading or ask them to produce a re-write of what they have read in their own words. Can they summarise the main points for you? This makes them think about what they are reading.
- Play word games when you can: try Scrabble, Boggle or Hangman. Anything that practises and develops new vocabulary is a bonus.

## Science Study Skills

### What GCSE science course do we study at Redborne in Year 9?

All Year 9 students start with 'AQA combined science trilogy – course code 8464' which leads to 2 GCSE grades. If a student wants to study the 3 separate sciences, this is done during the year 9 options process ready for Years 10 and 11.

### Revision guides and websites

- An older revision guide is a good start, but unfortunately the syllabus has changed, so there may be gaps. If you do buy a new guide, the latest edition is the best one to buy. We do not recommend buying any revision guide for science until Year 10, once your child has opted for either combined science or the separate sciences.
- Use the free science lessons videos [www.freesciencelessons.com](http://www.freesciencelessons.com) to revise a topic when extra help is needed. Here you will find a series of 3-5 minute videos on most topics in the syllabus. Students can watch a topic and make revision cards with questions on one side and answers on the reverse. Ask your child to practise these questions and be tested on their content. Students can also teach topics to you or a friend. This is one of the best ways of learning key facts.
- At least once per month – students should summarise their class notes by making revision cards, mind maps or similar.
- Keep these revision resources in a safe place to use when preparing for any tests. In Year 9 these occur at the end of topics.

# Independent Study in the core subjects

---

## Maths Study Skills

If your child does some independent maths learning (on top of their set maths tasks) every week, (we recommend 20 minutes, 3 times per week), then over 40 weeks this adds up to an extra 40 hours of maths per year.

**This will have a really positive effect on progress made in maths, regardless of your child's ability when they start. This is an easy win. Please support this as good habits are best formed early.**

See the table below for a list of online revision resources. We recommend:

- For students with an indicator grade of 2 or below in maths, try MyMaths. **Students should not be using the games.**
- For students with an indicator at grade 3 or above, try ActiveLearn.

Use the exercises – ask a maths teacher to help if you cannot find the right exercises.

<b>Pearson ActiveLearn</b> – <a href="http://www.pearsonactivelearn.com">www.pearsonactivelearn.com</a> This is an online textbook resource that includes a number of exercises and videos on the whole GCSE course.	<b>Login:</b> School e-mail address <b>Password:</b> ChangeMe639
<b>MathsWatch VLE</b> – <a href="https://vle.mathswatch.co.uk/vle">https://vle.mathswatch.co.uk/vle</a> This has videos, interactive questions and worksheets on every topic of the new GCSE	<b>Login:</b> School e-mail address <b>Password:</b> ChangeMe639
<b>MyMaths</b> – <a href="http://www.mymaths.co.uk">www.mymaths.co.uk</a>	<b>Login:</b> redborne <b>Password:</b> factorise
<b>Corbett Maths</b> – <a href="http://www.corbettmaths.com">www.corbettmaths.com</a> This site has worksheets and videos for each topic. There is no login required for the site.	<a href="http://www.corbettmaths.com">www.corbettmaths.com</a>
For the very able Year 9 mathematician, who wishes to look at GCSE practice papers: <b>Redborne Maths Website</b> – <a href="http://www.redbornemaths.co.uk">www.redbornemaths.co.uk</a> This has a number of practice papers that you can print off and complete. All the solutions are on the site so you can mark the work yourself. You do not need to sign up, just login to the website.	<b>Login:</b> <a href="mailto:redborne@maths.co.uk">redborne@maths.co.uk</a> <b>Password:</b> factorise

# School Uniform Regulations

---

## **Polo Shirt**

White redborne branded polo shirt.

## **Jumper**

Black V-neck redborne branded jumper.

## **Redborne Hoodie**

Redborne branded black hoodie that can be worn instead of or over the jumper.

## **Skirt or Trousers**

Students can choose between the following, all available from either the school shop or our stockist Prestige:

- Knee length straight pencil skirt with back vent
- Straight leg, slim fit or regular fit trouser
- Single pleated regular fit trouser
- Tailored shorts.

## **Shoes**

Plain black leather or faux leather smart shoe.  
No boots, canvas shoes, backless shoes or trainers.

## **Socks / Tights**

Plain black or white socks  
Black or natural coloured tights.

## **Outerwear**

No hoodie other than a Redborne hoodie can be worn as outerwear

Coats must be front-fastening (ie a hoodie without a zip cannot be worn as a coat).

## **Jewellery**

A single nose stud, in the side of the nostril is allowed, but must be removed for PE. For safety reasons, all other facial or body piercings are not permitted.

One pair of stud or small hoop earrings (maximum size - 5p piece) are permitted, but must be removed for PE.

## **Nails**

Nail varnish, if worn, must be neutral in colour and nails must be short in length.

## **Headwear**

Inside school buildings, hats are not permitted and hoods must be down

Baseball caps are not permitted at all on site.



# PE Uniform Regulations

---

## PE Kit (\*Compulsory items)

Kit can be purchased from the Redborne School Shop or our stockist Prestige.

### Polo Shirt\*

Red and black Redborne branded Encore Polo Shirt

### Shorts/Leggings/Training Trousers\*

Students must wear one of the following Redborne branded items:

- Black and red Redborne Encore Shorts
- Black Encore Redborne Leggings
- Black Encore Redborne Training Trousers

### Skort

During warmer weather and in some activities students may choose to wear

- Black and red Redborne Encore Skort

### Extra layer

In cold weather students may choose to wear only the following items:

- Red Redborne Encore PE Hoodie
- Red Redborne Encore Training top
- Plain red or black long sleeved base layer underneath their Polo Shirt

### Socks

- Red football socks
- White or black sport socks



## Trainers/Astros\*

These must have sufficient grip for indoor and outdoor use

## Football boots

Metal studded boots and bladed studs are not permitted on the 3G football pitch

## Shin pads\*

For hockey and football

## Gum shield

Recommended for hockey and rugby

### Please note the following:

- All PE kit must be labelled with the student's name
- All jewellery must be removed for PE lessons
- Long hair should be tied back
- Nails should be short in length
- Hoods must be worn down during the participation of physical activity
- All students are expected to participate fully in PE lessons. If the student is unable to participate physically, a letter from a parent or carer should be provided to the class teacher. **Non-participants still need to bring and wear PE kit** as they will still be involved in the lesson either by coaching, umpiring or helping with equipment.
- At the start of each lesson, students should hand in their valuables to their class teacher as leaving them in the changing rooms or taking them out to the PE lesson could result in loss or damage.

# What Equipment do I Need?

---

## Uniform Stockist

- School Shop (Via North Reception) – Tel. 01525 842654, e-mail [kirsty.robinson@redborne.com](mailto:kirsty.robinson@redborne.com)  
Opening hours: Tuesday – Friday during term time only between 8:00am and 2.30pm
- The uniform price list can also be found on the school website – [www.redborne.com](http://www.redborne.com) and orders should be placed via Wisepay using the link on the website. You should already have received your login details in the new starter pack: please contact the finance office on [accounts@redborne.com](mailto:accounts@redborne.com) or [kirsty.robinson@redborne.com](mailto:kirsty.robinson@redborne.com) if you have lost your login details.
- School Stockist – Prestige Design & Workwear Ltd, 46-48 High Street, Flitwick, Beds, MK45 1DX, Tel. 01525 716558

## Essential equipment

We cannot stress enough how important it is that students arrive to each and every lesson fully equipped. It wastes valuable learning time if students do not have the required equipment and we view this very seriously.

Currently, we are unable to lend any equipment to any student. **Whenever possible, please check your child's kit on a regular basis!**

What essential equipment is needed for school every day?	
2 pens (black or blue) 2 pens (red or green) Pencil and rubber Pencil case (to avoid losing kit) Colouring pencils Ruler Set square and protractor	Calculator – Casio f-85GT or fx-83GT Or Aurora AX-595TV (sold in school shop) A bag large enough to carry books and stationery Water bottle (energy drinks are banned and will be confiscated) Snacks and lunch or top up on WisePay to use the fingerprint process to buy food and drinks in the canteen.

## All of the stationery above can be bought in the school shop.

If you prefer not to use the school shop, the maths equipment can be bought very cheaply as a set from most supermarkets. All of the above is essential. It is not possible to access all of the maths curriculum without a calculator, protractor and set square.



## Prohibited Items

---

The following items should not be brought to school	
Alcohol Chewing gum Illegal drugs Bluetooth speakers Laser pens Corrosive chemicals	Skateboards Screwdrivers and other tools Weapons including knives and blades Smoking materials including: matches, lighters, electronic, herbal and all other types of cigarettes

## Mobile Phones

Students at Redborne are only allowed to use their phones during break and lunchtime. At all other times, including lesson changeovers, phones must be stored in their bags and switched off/on silent.

If a student is using their phone (including listening to music) outside of break and lunchtimes, they should expect to lose the privilege of having their phone. When a student has his/her mobile phone confiscated, the following will apply:

- **1st occasion**  
Mobile phone confiscated for the remainder of the day. If this takes place during lesson 5, the confiscation will be for the whole of the next day
- **2nd occasion**  
Mobile phone ban for 5 days (parents to confirm that student will leave phone at home or student to hand phone in daily to year team)
- **3rd occasion**  
Mobile phone ban for remainder of academic year

Subsequent infringements will be regarded as defiance and the school's discipline policy will be used accordingly.

We look forward to your support in this matter and therefore encouraging the younger generation to use their mobile phones responsibly.

# The Library

---

The library is a quiet, calm and relaxed area for the students to work independently during their break, lunchtimes and, for the sixth form, their study periods. The library is open before and after school. Food and drink are not permitted in the library during these times, except during study club.

**General opening times: Monday to Friday 8am – 4.30pm • Friday 8am – 3.30pm**



## Study Club

Study club continues to run every day after school for an hour in the library. We provide all students with a much needed cup of tea and toast, before they get to work with a trained sixth form tutor. The tutor works with one or two students to support their studies, mainly in maths, English and science. The club is led by one of our graduate tutors and Miss Sherwood, the acting librarian. We provide learning resources and stationery to those who need it.

There is always a space for any student in receipt of the pupil premium-although we work hard to accommodate all students who need a place.

Spaces are booked through [nikki.brennan@redborne.com](mailto:nikki.brennan@redborne.com) and it helps if you can say which day(s) your child will attend and with which subjects they need support. If your child agrees to attend, it needs to be a firm commitment, as we book tutors in advance for the nights your child attends.

Ms Brennan  
Assistant Headteacher

## Student Voice

---

Student Voice has been hugely impacted by the disruption of the last eighteen months. As a result, our mechanism for garnering the thoughts of the student body are an immediate priority to review in the next academic year.

We are however committed to running year councils, with volunteers from each form sharing their thoughts on how we can improve things at Redborne. We will also run a senior student election in the sixth form and these students are tasked with organising and implementing the changes recommended by the students in cooperation with staff.

The student councils are crucial to ensuring we hear the voice of the student body and more information regarding opportunities for students to get involved will be forthcoming in September.



**Mr J Trapp**  
**Assistant**  
**Headteacher**

## Senior Students

---

Each year Redborne holds elections to elect three Senior Students. They are seen as role models to all of our students and it is a role which carries great prestige and respect.

Our Senior Students for 2019-20 were Dan Clements, Rhianna-May Duffy and Joe Wilde. They performed a super job and were excellent ambassadors for the school.

Owing to the Covid 19 pandemic, the school had to shut in March 2020 and thus we have not yet elected the new Senior students for 2020-21. The elections are going to happen much later this year; however our Senior students will be in place for October. You will be introduced to them as soon as possible and we will let you know how you can contact them.

## Students who have special educational needs (SEND)

---

**The SEND Code of Practice 2014 outlines the ways in which the school, parents and other agencies must work collaboratively to ensure the appropriate provision of all students with SEND.**

### How do we identify both the students and their needs?

A student has a special educational need when they have a greater difficulty in any aspect of learning than the majority of students of the same age. The Redborne Learning Support staff meet their colleagues at middle schools to identify such students and to discuss how their individual needs might continue to be met. On a day to day basis, teaching staff, parents or students themselves may raise concerns about any additional needs and bring these concerns to the Acting SENCo, Mr B Middleton. Parents can contact Mr Middleton by email on [ben.middleton@redborne.com](mailto:ben.middleton@redborne.com)

### How do we help?

We operate a whole school approach with regard to the Code of Practice. All members of staff have a responsibility for students with SEND. The overall co-ordination is the responsibility of the SENCo but several members of staff will contribute to the provision we make.

### Students with significant needs

If it is felt that a student's needs cannot be met within the school's existing resources we can ask the local authority for help. In such cases the student may be issued with an Education, Health and Care (EHC) plan. Usually, extra resources are then provided by the local authority to help the school with the needs of that particular student. However the statutory assessment process can be a lengthy one.

### Teaching Assistants

A team of Teaching Assistants works to support the learning of all students across many curriculum subjects. The Learning Support team has a broad range of qualifications, training and experience and collectively are able to provide additional support to our students, and practical guidance to staff and parents.

Teaching assistants are mainly faculty based and work to support learning in the classroom by assisting the classroom teacher with all students in the room. They also mentor students, support and lead interventions, liaise with parents and produce bespoke resources.

*“ Learning Support has helped me by giving me more confidence to do things and also speaking to the teachers when I need support in my lessons. It has also helped me with homework, spelling and reading. ”*

**Year 9 student**

## Students who have special educational needs (SEND)

---

### What can parents and carers do?

If your child has an EHCP, they will already have visited Redborne during the year. Our school is very large but very friendly and we work as a partnership with parents/carers to support students with SEND to settle into school life. Parents and carers can support by helping with the organising of homework; checking the student knows which lessons they have timetabled and has the correct equipment for the day, and informing the school of any problems as they arise.

**A copy of the school's Special Educational Needs Policy is available on the school website.**



*“ Learning Support lessons have helped me with my maths, English and other subjects I struggle with. Even with things I might need help with later on in life. I have improved in all of my subjects that I struggled with and I am continuing to make improvements in those subjects today. Learning Support could help you by allowing you the chance to talk to the learning support team, if need be, to help with work. But most of all if you're feeling down then you can go to Learning Support and see a smiling face no matter what. ”*

**Year 9 student**

## Students who require additional stretch and challenge

---

At Redborne, we believe that all students are individuals with their own special needs and requirements. We recognise our responsibility to ensure that opportunities are made available for all students to realise their potential.

### How do we support high attaining students?

- Subject leaders and the coordinator consult with middle school staff and share data relevant to high attaining students in year 8
- Subject staff regularly share information about the most able students in their classes and keep records of high attainment throughout the course
- Teaching is tailored to account for students of high attainment and ability
- We welcome information from parents, particularly regarding students with an excellence outside traditional subject areas

At Redborne, we support students who require additional stretch and challenge by offering a number of provisions:

- A broad curriculum with a rich and stimulating subject choice at GCSE and A level
- Stretch and challenge in lessons, including the use of 'thinking hard' strategies
- A personalised careers interview
- The opportunity to attend any of the enrichment opportunities run by the school; such as masterclasses, visiting speakers and inspiring practitioners
- Recommendations for trips to universities
- Oxbridge interview evenings in year 13 and help with the higher education application process, auditions and interviews

# Pupil Premium

---

## Starting at Redborne

We have developed strong links with our middle school partners and, as a result, we have created a robust system for the handover of information about students. This means that before the end of Year 8 we have detailed information on all students who are planning to join us, including details of those who qualify for Pupil Premium.

Once students start at Redborne it is our aim to provide Pupil Premium students with every opportunity to make good progress and fulfil their potential; we will do our best to facilitate this over the coming years.

## Tutor focus fortnight

During the academic year, we have three focus fortnights where form tutors will check in with you as a parent/carer to see how your child is getting on and to ensure they are maximising the opportunities available at school.

Week commencing 11th - 22nd October 2021

Week commencing 24th January - 4th February 2022

Week commencing 16th - 27th May 2022

## How is Pupil Premium used?

The best way to ensure that students fulfil their potential is through high quality teaching provision. Interventions should ideally take place in the classroom although a range of strategies may be required for some students which are carefully targeted for maximum impact.

This means that each Pupil Premium eligible student at Redborne receives a unique provision; however, to give some idea of how we use the funding:

- English and maths have additional staffing to reduce class sizes for groups containing large numbers of pupil premium students
- Only highly qualified and specialist teachers are appointed to deliver lessons
- After school mentoring and study club is provided all year round
- Study skills days are arranged to boost performance in particular subjects
- Small group tuition is provided in English and Maths.
- Support from professional counsellors



# Pupil Premium

---

## Is your child eligible for Pupil Premium?

There are a number of indicators for Pupil Premium eligibility, these include those who:

- are eligible for free school meals or who have claimed them in the last 6 years;
- have been adopted from care in England;
- have left care under a Special Guardianship Order or under a Residential Order;

In order to be eligible for free school meals the parent(s)/carer(s) of the pupil must receive one of a range of qualifying benefits. For more information on this please either visit the Central Bedfordshire website (<http://www.centralbedfordshire.gov.uk/benefits/free-school-meals/qualifying-benefits.aspx>) or see the pupil premium link on the school website.

**Finally...**

**Every student is unique and brings their own character, skills, abilities and needs to Redborne and, as a true comprehensive, we welcome you all. As Assistant Headteacher with responsibility for Pupil Premium I look forward to helping your son/daughter during their time at Redborne but in the meantime if you have any queries please do not hesitate to contact me, Ms Nikki Brennan on [nikki.brennan@redborne.com](mailto:nikki.brennan@redborne.com).**

## Graduate Tutor Support



To support our pupil premium students, we have employed three graduate tutors. They run both one to one and small group intervention sessions in maths and english. These sessions support all abilities - high and low, to offer additional practice in these important subjects.

# Redborne Teaching Partnership

---

## How does this affect your child?

Within the Redborne teaching partnership we run a variety of programmes that allow us to train and recruit high quality staff.

Teachers often want to work at schools that are involved in teacher training, meaning we are able to recruit and retain high quality staff. This is an incredible asset to us as there is a national shortage of teachers.

Several of our staff are Specialist Leaders of Education, meaning they work to support teachers in other schools. They also plan and deliver high quality training to teachers both in and out of school. This means our teachers are continually learning and developing new skills, which benefits students in their lessons.

We train new teachers and often have trainees teaching classes for a period of time. This is essential for the development of the teaching profession and their teaching is closely monitored by their mentor. Our trainees often stay on with us as employees once they are qualified, ensuring we are able to recruit high quality subject specialists to work with your children. This is not the case in all schools.

We often use the teaching school conference room, The Croft Centre, for student small group work, or larger study skills sessions. This allows us to give students a welcome taster of a professional working environment.

**Ms N Brennan**



# Important Information

---

## Medical arrangements

We have developed strong links with our middle school partners and, as a result, we have created a robust system for the handover of information about students. This means that before the end of Year 8 we have detailed information on all students who are planning to join us, including details of those who qualify for Pupil Premium.

Mrs Watson has overall responsibility for the administration of first aid in the school and is assisted by a number of qualified first aiders. She is based in North School and is in school throughout the day. In the case of illness, students should report to either North or South reception. Students should refrain from contacting parents or carers; staff will call should collection be required. As the school has a duty of care, students are only allowed home accompanied by an adult and authorised by a parent or carer.

In the case of serious illness or an accident, a first aider will arrange for the student to be transferred to hospital. Every attempt is made to contact parents or carers by telephone at home or via the emergency contact number. If transfer to hospital is required parents or carers must accompany the student in the ambulance.

**Please ensure that your contact details are accurate and that the school is informed of any changes.**

Students may carry a maximum of two analgesic tablets, for example paracetamol or ibuprofen, and should not give these to anyone else. The school does not provide pain relieving medication. If your son or daughter is required to bring any other medication to school, or there are medical matters you wish the school to be aware of, please inform your child's tutor in writing.

Our School Nurse is Carol Robinson, based at Highlands Medical Centre Flitwick, telephone number 01525 631245

## Parents' rights to remove their child from religious studies

Section 389 of the Education Act 1996 gives parents the right to request that their child is removed, (either wholly or partly) from religious studies, collective worship or both. If you wish to discuss this, please contact Mr O. Button, Headteacher ([olly.button@redborne.com](mailto:olly.button@redborne.com)) indicating the nature of your request.

# School Canteen

---

We have a canteen in both North and South school buildings. Breakfast is available in the North School canteen 8.15am to 8.35am. At break and lunchtimes we offer a selection of hot and cold food, fruit, biscuits and drinks in both canteens.



## Sample Student Price List

Main course – student £2.00

### Sample Dishes

---

Beef curry and rice	£2.00
Sweet chilli chicken and rice	£2.00
Chicken wraps	£1.60
Bbq chicken legs	£1.60
Pasta bake	£1.60
Pasta King	£2.00
Quiche	£1.60
Sweet and sour with rice	£2.00
Toad in the hole	£1.60

### Snacks

---

Bacon + cheese ciabatta roll	£1.70
Sausage roll	£1.00
Chips	£1.20
Small bacon roll	£0.80
Plain pasta	£1.00
Pizza in a box	£2.00
Pizzini	£1.40
Chicken ciabatta	£1.70
Pizza toasties	£1.00

### Salad bar

---

Pot of salad	£1.60
--------------	-------

### Sandwiches

---

Panini	£2.20
Sandwiches from	£1.50
Baguettes from	£1.80
Cold pasta boxes	£2.40

### Fruit

---

Fresh fruit	£0.60
Yogurt	£0.60

### Biscuits

---

Triple choc shortbread	£0.90
Homemade shortbread	£0.70
Iced sponge	£0.80
Pain aux chocolat	£0.80
Flapjack	£0.80
Plain croissant	£0.80

### We cannot accept cash in the canteens.

The school uses cashless catering – please top up your child's account using Wisepay – login details were included in the new joiner pack given to you before you joined in Year 9. Information and prices correct at time of going to print and subject to change.

## **FAQ – everything you need to know but did not like to ask...**

---

<b>QUESTION</b>	<b>ANSWER</b>
<b>Can I chew gum in school at break/lunchtime?</b>	Chewing gum is banned in all places, at all times in school. It should not be brought into school at all.
<b>Can I bring valuables into school?</b>	You should not bring anything into school that you do not wish to lose. You are responsible for your own valuables. During PE lessons all valuables, including money, <b>MUST</b> be handed in at the start of the lesson.
<b>Can I have a locker?</b>	YES. There are some available for rent for 3 years. You need to pay a £5 fee and will be given a key. On its return, £3 will be refunded. Each spare key costs £3.
<b>Can I bring a bike to school?</b>	YES. Bike racks are available for use in North and South school. Their location is on our map. You should wear a bike helmet and cycle responsibly to and from school and on the site.
<b>Can I buy food at school?</b>	YES – canteens are open all year round but money needs to be preloaded onto Wisepay as our canteens run entirely cashless.
<b>Do I have to attend a detention if I can't get home?</b>	YES. Your parent/carer has to organise your transport home. If not possible, the BASE team will drive students home after detentions. This ensures that detentions are done without delay, and students can return to their lessons with the situation resolved.
<b>I was away. Do I need to complete the homework?</b>	YES. It is expected that you copy up all missed work; find out what the homework was and complete it. It is not up to the teacher to do this for you.

## **FAQ – everything you need to know but did not like to ask...**

---

<b>QUESTION</b>	<b>ANSWER</b>
<b>Can I wear make-up?</b>	YES – but only if it is discreet and can't really be noticed.
<b>Can I wear nail polish or have gel/shellac/false nails?</b>	YES. BUT, only if it is in neutral colours and nails are short in length – this is for safety reasons. No bright red, orange etc. So, keep the coloured gel nail appointments for the long holidays as you will be asked to have them removed.
<b>Can I bring a phone to school?</b>	Yes, but it can only be used at break or lunch. At other times, in the school day, your phone must be out of sight and silent. If your phone is seen at any other time, then it will be confiscated.
<b>What do I do if I feel ill?</b>	Inform the teacher you are with. During breaks go to the school office and we can assess how you are. We encourage you to stay at school for minor ailments. Please don't call parents and ask them to collect you.
<b>Should I put my hand up in lessons to ask or answer questions?</b>	YES, if you want to ask something specific, BUT, at upper school the teacher will ask you to answer questions even if your hand is not up! So, be ready and listen at all times.

## Useful Contacts

---

### For all subject related queries:

Faculty head: English	Mrs C Kellythorn	claire.kellythorn@redborne.com
Faculty head: Maths	Mr M Jones	stmatthewjones@redborne.com
Faculty head: Expressive Arts	Mrs H Birkett	sthbirkett@redborne.com
Faculty head: Humanities	Mr V Parry	stvparry@redborne.com
Faculty head: Technology	Mr C Forbes	carlton.forbes@redborne.com
Faculty head: Science	Ms V Hale	victoria.hale@redborne.com
Faculty head: MFL	Mrs N Crossley	nicola.crossley@redborne.com
Acting SENCo (learning support)	Mr B Middleton	ben.middleton@redborne.com

### For all other queries:

Report a child's absence	01525 842626 or email:	joanne.baynham@redborne.com
Reception/general enquiries	01525 404462	admin@redborne.com
Form tutors:	Ms M Amos	melissa.amos@redborne.com
	Ms A Anderson	alaine.anderson@redborne.com
	Mrs N Crossley	nicola.crossley@redborne.com
	Mrs H Birkett	sthbirkett@redborne.com
	Mr M Brockway	mark.brockway@redborne.com
	Mr G Capello	joe.capello@redborne.com
	Dr A Casey	abigail.casey@redborne.com
	Mr P Collins	peter.collins@redborne.com
	Mr D Day	daniel.day@redborne.com
	Mrs R Grainger	rachel.grainger@redborne.com
	Mrs A Hubbard	alex.hubbard@redborne.com
	Miss C Hunt	catherine.hunt@redborne.com
	Miss K Maley	kirsty.maley@redborne.com
	Ms J Murdoch	jane.murdoch@redborne.com
	Mr J Price	jonathan.price@redborne.com
Year 9 team direct line	01525 842626	
Year 9 pastoral officer	Mrs J Baynham	joanne.baynham@redborne.com
Head of year 9	Mr M Cuthbert	mark.cuthbert@redborne.com
Assistant Head of year 9	Miss D Osborn	denise.osborn@redborne.com
Acting Assistant Head of year 9	Mr M Brockway	mark.brockway@redborne.com
School shop	Mrs K Robinson	kirsty.robinson@redborne.com
EduLink queries	Helpdesk	helpdesk@redborne.com
Wisepay queries	Finance team	accounts@redborne.com
Library	Miss M Sherwood	maizie.sherwood@redborne.com
Careers leader	Mrs T Farrow	teresa.farrow@redborne.com
School nurse	Ms C Robinson	01525 631245
Assistant headteacher: pupil premium students	Ms N Brennan	stnbrennan@redborne.com
Designated safeguarding lead	Ms Luan Tink	luan.tink@redborne.com





